

ELECTRONIC PERMITTING & PAYMENT SYSTEM

Logos & TODS

Joy Johnson, Right-of-Way Permits

Denise Graves, Outdoor Advertising

E-PERMITTING & PAYMENT SYSTEM

A Joint Effort



RIGHT-OF-WAY

13 Traffic Engineering Permits

- Signals
- Various Signs
- Access Connections



14 Various Permits

- Utility
- Project
- Vegetation Enhancement
- And More...

OUTDOOR ADVERTISING

- One Permit

STATE OF LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT OUTDOOR ADVERTISING PERMIT (REQUIRED BY STATE LAW) TYPE OR PRINT LEGIBLY		FOR DOTD USE ONLY
		PERMIT NO. _____
		CONTROL _____ SECTION _____
		LOG MILE _____ DIRECTION _____
		ON LEFT SIDE _____ ON RIGHT SIDE _____

WHEREAS _____, hereinafter termed applicant, requests permission and authority to erect and/or maintain the herein described outdoor advertising device at the location indicated on the sketch on the reverse side of this application form

The outdoor advertising device is located in _____ Parish, on the _____ side Of Route No. _____, approximately _____ miles _____ from intersecting State Route No. _____ (N S E W)

The outdoor advertising sign will be in an area: Zoned Commercial Unzoned Commercial
 Zoned Industrial Unzoned Industrial

If zoned, complete and attach LADOTD Zoning Supplement form and zoning authorities PURPOSE for the zoning district or PERMITTED USES.

A check or money order in the amount of \$ _____ is attached to cover the required permit fee for a period of 12 months. Please make check or money order payable to LA DOTD.

NOTE: This permit is approved based upon the information submitted by the applicant. If a future investigation reveals that the information submitted does not conform to the permit, laws, and regulations governing outdoor advertising, the permit may be voided.

_____ Name of Applicant (please type or print)	_____ Name of Landowner (please type or print)
_____ Address of Applicant	_____ Address of Landowner
_____ City State Zip Code	_____ City State Zip Code
_____ Area Code Telephone Number	_____ Area Code Telephone number
_____ Applicant Signature	_____ Date of Application

Permit granted this ____ day of _____, 20____ subject to the following special conditions:

Installation Expiration Date _____ 20____

Approved By: _____

Revised September 1, 2011

CURRENT FORMS

www.dotd.la.gov

- PDF Documents
- Applications Must Be Mailed or Hand-Delivered

The screenshot shows the DOTD website's 'Outdoor Advertising Program' page. It includes a navigation menu with links for RESIDENTS, BUSINESS, GOVERNMENT, and INSIDE. The main content area features a 'Contacts' section with a map of Louisiana divided into districts, and a 'What You Need to Know' section with bullet points regarding sign placement and materials.

Outdoor Advertising Program

DOTD's Outdoor Advertising department is responsible for the regulation and control of outdoor advertising and junkyards. In 1965 President Lyndon B. Johnson signed into law the Highway Beautification Act, also called the Lady Byrd Johnson Act. The objectives of the Act are to regulate the placement of outdoor advertising signs, displays and devices in areas adjacent to designated highways in order to protect public investment, to promote the safety and recreational value of public travel and to preserve natural beauty.

It is the policy of the State of Louisiana that the erection and maintenance of outdoor advertising and junkyards, in areas adjacent to the interstate and primary highway system, be regulated by rules and regulations promulgated by Louisiana's Administrative Code Title 70.

- Map by District & Contacts
- Outdoor Advertising Information Package
- Outdoor Permit Application
- Junkyard Control Policy

Contacts

Links

- Interstate Logos
- Department of Tourism
- MAP-21

Campaign Signs

During campaign season, the landscape blooms with a special kind of flower - the political sign. Unlike wildflowers that are welcome anywhere, putting campaign signs on public lands is illegal. So before you plant that sign, learn the law and keep Louisiana beautiful.

What You Need to Know:

- It is illegal to place any signs on or within the right of way. This includes posting signs on trees, telephone poles, traffic signs and other objects on the right of way.
- Campaign signs along Louisiana roads can be placed on private property with the owner's permission
- Signs must be made of lightweight material and be no larger than 50 square feet.

Outdoor Advertising

The screenshot shows the DOTD website's 'Right-of-Way Permit Index' page. It features a table listing various permit titles, their uses, and their effective dates. The table includes permits such as Automatic License Plate Camera, Fiber Optic Permit, Geophysical Permit, Mailbox Permit, Moveable Property Permit, Project Permit, Railroad Grade Supplement, Seasonal Hay Harvesting, Temporary Occupancy Permit, Utility Permit, Bridge Attachment Supplement, Pipe Data Sheet, Certification for Permit Lighting Supplement, Vegetation Enhancement Permit, Vegetation Maintenance Permit, Fiber Optic and Wireless Permits, and Wireless Permit.

Right-of-Way Permits

The DOTD Right-of-Way Permit Unit is responsible for regulating the location, design, methods for installing, adjusting, accommodating, and maintenance of non-DOTD facilities such as driveways and utilities on highway right-of-way. The types of permits issued include: Project, Residential and Commercial Driveway, Vegetation Enhancement, Vegetation Maintenance, Traffic Signal, Traffic Control Device, Geophysical, Moveable Property, Mailbox, Wireless, and Fiber-Optic. Additionally, the Right-of-Way Permit Unit is responsible for negotiating joint use agreements for use of DOTD right-of-way.

All completed permit applications must be submitted to the District Right-of-Way Permit Specialist responsible for the Parish in which the work will take place. If the permit application includes more than one District, a separate permit must be prepared for each affected District. Be sure to attach to the permit application all additional documentation such as drawings. Any questions regarding the requirements for completing the forms listed on this web page should be directed to the appropriate District Right-of-Way Permit Specialist.

Applicant must submit entire permit application form including rules and regulations in order to be processed.

Right-of-Way Permit Index

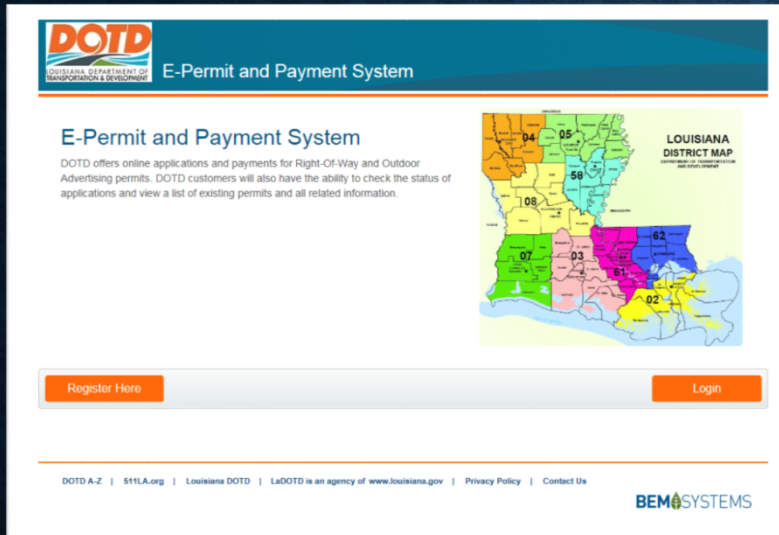
Permit Title	Used For	Modified
Automatic License Plate Camera Permit		4/21/2015
Fiber Optic Permit	For parallel controlled access only	5/13/2016
Geophysical Permit	Geophysical Surveys	5/26/2013
Mailbox Permit	Rev. relocated or redesigned mailboxes	5/26/2013
Moveable Property Permit	Placement of large objects across highways	5/26/2013
Project Permit	For use with Facilities (not for utilities), Turn Lanes and/or Median Drains. Check with District Permit Specialist.	5/26/2013
Railroad Grade Supplement		3/7/2013
Seasonal Hay Harvesting	Hay Harvesting Applications are accepted between January 2nd and May 1st. Temporary Shingles, etc.... This permit should not be used for Temporary Access Construction.	2/16/2014
Temporary Occupancy Permit		2/19/2014
Utility Permit	Utility installations (water, sewer, electrical, gas, telecommunications, bridge attachments, pipelines, etc.)	5/23/2013
Bridge Attachment Supplement		5/4/2013
Pipe Data Sheet REV 03-13		3/7/2013
Certification for Permit Lighting Supplement		3/7/2013
Vegetation Enhancement Permit	Vegetation trimming/removal on the Interstate System Vegetation trimming/removal involving significant trees Landscaping Enhancement Projects Outdoor advertising visibility	5/6/2014
Vegetation Maintenance Permit	Brush clearing Utility route clearing Vegetation Mowing	5/23/2013
Fiber Optic and Wireless Permits	Fiber Optic and Wireless approval process	1/9/2013
Wireless Permit	Wireless tower facilities and attachments	3/7/2013

Right-of-Way

E-PERMITTING GOALS

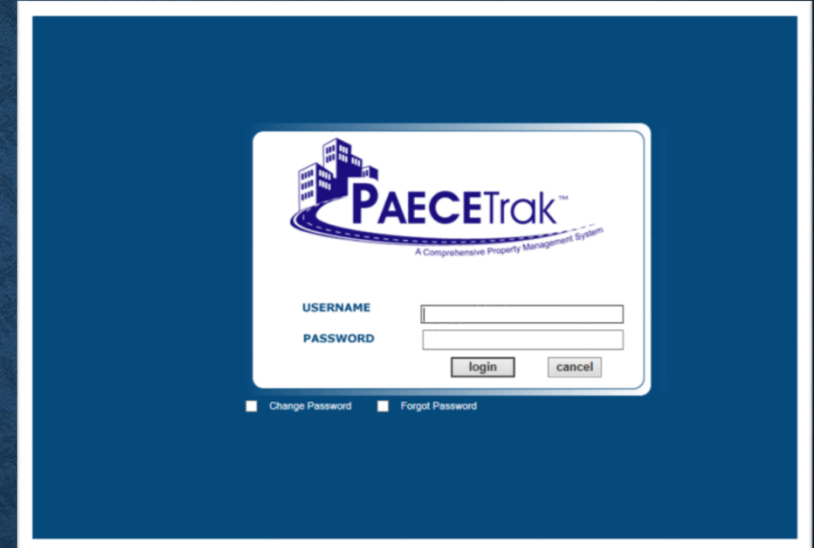
- Paperless Process
 - Eliminate Mailing
 - Automatic Content Manager Availability (No More Scanning)
 - Issued Permits Stored Online up to 3 Years
- Online Payments
 - Nearly 1,000 Customers Invoiced Annually
 - Credit Cards and E-Checks up to \$4,999.99
- Transparency
 - Status Availability for Customers and Staff
 - Permit Tracking

PORTALS



Customer Portal

- Permit Applicants
- Submit Permit Files Electronically
- Check Permit Status

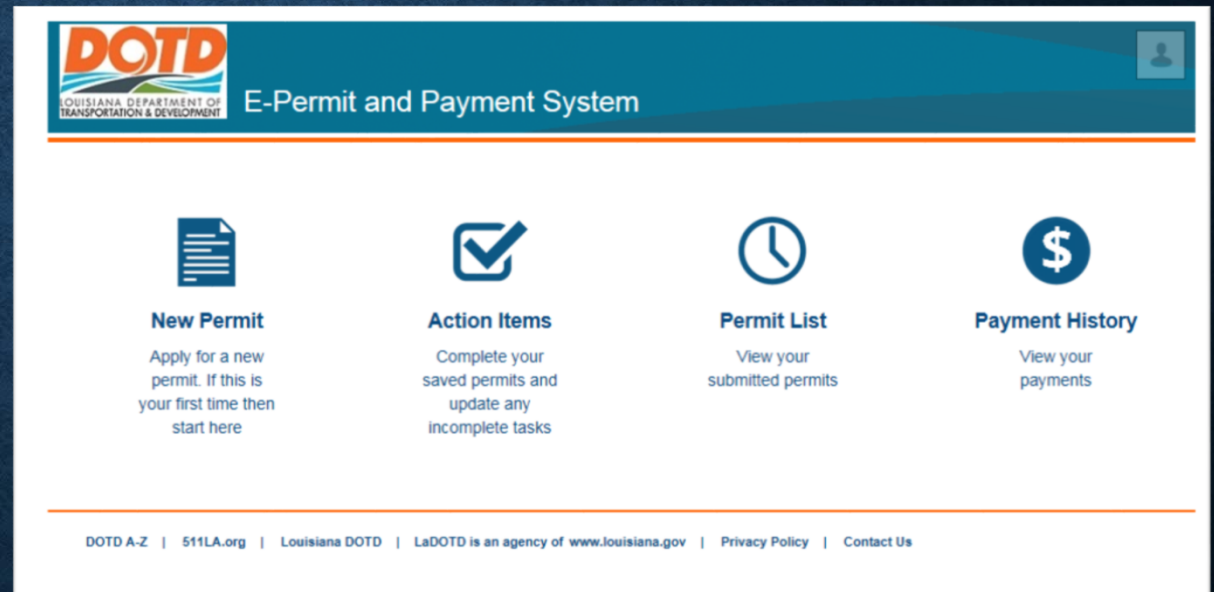


Staff Portal

- DOTD Personnel
- Review and Issue Permit Files Electronically
- Check Permit Status

CUSTOMER PORTAL

- Account Registration
 - Companies
 - Individuals
- Apply for a New Permit
- Update Applications
- View Submitted Permits
- View Payment History



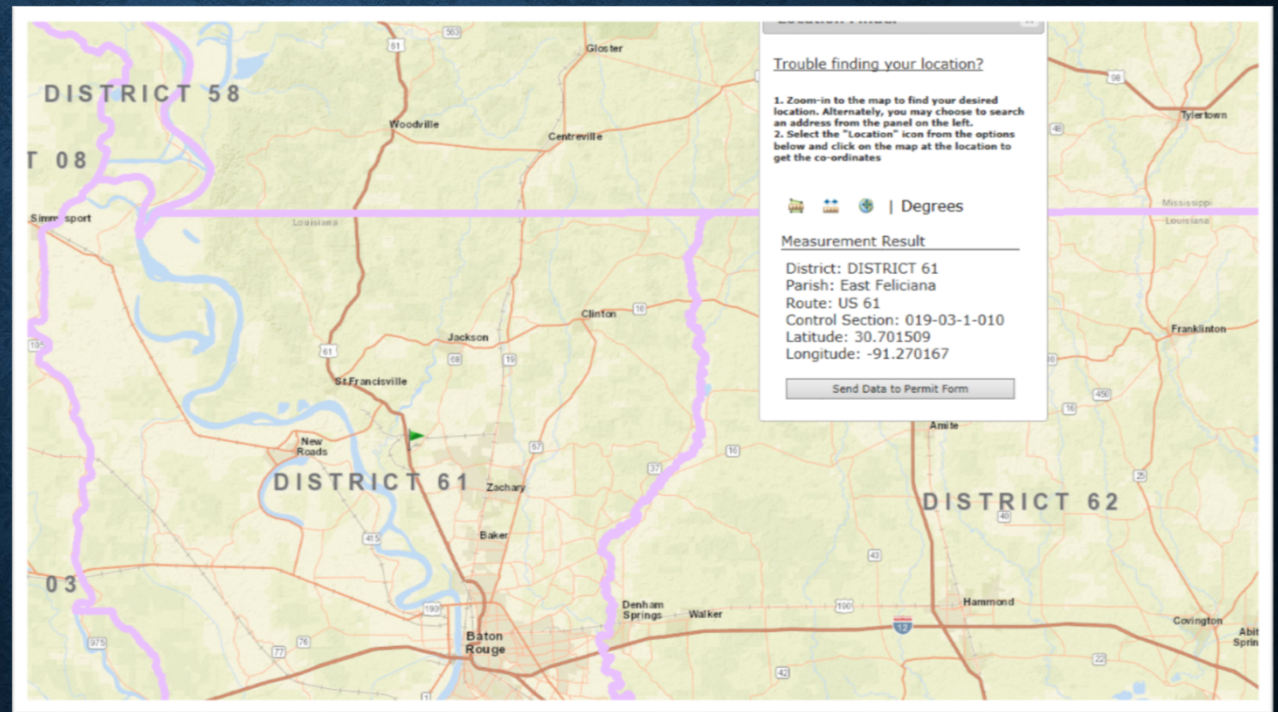
The screenshot displays the user interface of the Louisiana DOTD E-Permit and Payment System. At the top left is the DOTD logo with the text "LOUISIANA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT". To the right of the logo is the title "E-Permit and Payment System" and a user profile icon. The main content area features four large, square buttons with icons and text:

- New Permit**: Represented by a document icon. Text: "Apply for a new permit. If this is your first time then start here".
- Action Items**: Represented by a checkmark icon. Text: "Complete your saved permits and update any incomplete tasks".
- Permit List**: Represented by a clock icon. Text: "View your submitted permits".
- Payment History**: Represented by a dollar sign icon. Text: "View your payments".

At the bottom of the page, there is a footer with navigation links: "DOTD A-Z | 511LA.org | Louisiana DOTD | LaDOTD is an agency of www.louisiana.gov | Privacy Policy | Contact Us".


CUSTOMER PORTAL

- GIS Mapping
- Pinpoint Locations
- Autopopulated Forms



LIST OF PERMITS





LOUISIANA DEPARTMENT OF
TRANSPORTATION & DEVELOPMENT

E-Permit and Payment System

Permits

Select from the list of available permits below.

▶ [Automatic License Plate Camera Permit Request](#)

▶ [Fiber Optic Permit Request](#)
For parallel controlled access only

▶ [Geophysical Permit Request](#)
Geophysical Surveys

▶ [Mailbox Permit Request](#)
New, relocated or redesigned mailboxes

▶ [Movable Property Permit Request](#)
Movement of large objects across highways

STAFF PORTAL

- Track Permits
- Run Reports
- View Permit Documents
- Update Status

The screenshot shows the 'E-Permit and Payment System' interface for the Louisiana Department of Transportation & Development (DOTD). The page includes a navigation menu with options like Dashboard, My Reviews, Reports, Setup, My Notifications, Support, Home Page, and Log-Out. Below the menu is a 'Permit Status' section with various filters and checkboxes. A search area contains fields for Permit #, Tracking #, District (set to Headquarters), Parish, Control Section, Route, and App./Permit Form. There are also fields for Description of Work, Issued Date, Installed By, Permittee, and Util. Relocation Agreement #. At the bottom, there are buttons for 'Add New Utility Relocation', 'Fee Renewal', and 'Refresh'. A data table is displayed at the bottom of the page.

View	Permit #	Tracking #	District	Parish	Control Section	Route	Application / Permit Form	Description	Issue Date	Permittee	Fee	Installed By	Status	Agreement #
		TSH36	DISTRICT 62	Livingston			Seasonal Hay Harvest			Company 26	No		Headquarters Review	
		TSH41	DISTRICT 03	Lafayette			Seasonal Hay Harvest			Company 32	No		Headquarters Review	
		TSH59	DISTRICT 08	Natchitoches		LA 6	Seasonal Hay Harvest			Company 27	No		Headquarters Review	

PROJECT TIMELINE

ID	Task Name	Start	Finish
1	LADOTD E-Permit and Payment System	Tue 6/7/16	Mon 11/6/17
2	Project Management	Tue 6/7/16	Mon 10/30/17
5	(1) Project Administration, Finalized & Delivered	Mon 8/1/16	Mon 8/1/16
6	Requirement Analysis	Mon 6/27/16	Fri 5/12/17
9	(2) Requirements Complete, System Design Finalized & Delivered	Fri 5/12/17	Fri 5/12/17
10	Implementation	Mon 10/17/16	Mon 6/12/17
17	System Integration	Mon 10/31/16	Mon 6/12/17
20	Testing	Mon 12/19/16	Mon 6/12/17
21	(3) ODA&J Module Available for LaDOTD	Mon 6/12/17	Mon 6/12/17
22	(4) ROW Module Available for LaDOTD	Mon 6/12/17	Mon 6/12/17
23	TE Permits	Mon 7/24/17	Fri 9/29/17
24	Implementation	Mon 7/24/17	Fri 9/29/17
25	(4A) TE Permit Module Available for LaDOTD	Fri 9/29/17	Fri 9/29/17
26	User Acceptance Testing	Mon 10/2/17	Fri 10/20/17
30	(5) Site Acceptance Testing Complete	Fri 10/20/17	Fri 10/20/17
31	Data Migration	Mon 7/18/16	Fri 10/20/17
34	User Manual	Tue 6/13/17	Fri 10/20/17
35	Training	Mon 10/30/17	Fri 11/3/17
36	Deployment	Mon 10/23/17	Fri 11/3/17
38	(6) Transfer all Modules to Production Servers, SAT Complete, Training / System Live Complete	Mon 11/6/17	Mon 11/6/17

Logos & TODS



Since 2009, Louisiana Logos has been responsible for the administration and operation of the Louisiana Logo Sign Program for the State of Louisiana and the Louisiana Department of Transportation.

Logos & TODS



Gas

- Year round operation
- 16 continuous hours per day, 7 days per week
- Vehicle services of fuel (unleaded, diesel, or alternative fuels intended for use in motor vehicles for highway travel), oil, and water for batteries and/or radiators
- Clean modern restroom facilities for each sex and drinking water suitable for public use
- An on-premise attendant to collect monies, and/or make change
- Provide telephone for public use
- Maximum distance of service: 2 miles (May be extended to 10 miles in Rural areas)



Food

- Year round operation, 6 days per week, 12 continuous hours per day
- Indoor seating for at least 16 persons
- Clean modern restrooms for each sex
- Provide telephone for public use
- Maximum distance of service: 2 miles (May be extended to 10 miles in Rural areas)

Logos & TODS



Lodging

- Year round operation
- Adequate sleeping accommodations consisting of a minimum of 20 units with private baths
- Off-street vehicle parking spaces for each lodging room for rent
- Provide telephone for public use
- Maximum distance of service: 2 miles (May be extended to 10 miles in Rural areas)



Camping

- Year round operation 7 days per week
- Adequate off-street vehicle parking
- Clean modern restroom facilities for each sex, drinking water suitable for public use, modern sanitary and bath facilities (for each sex) which are adequate for the number of campers that can be accommodated
- At least 10 campsites with water and electrical outlets for all types of travel-trailers and camping vehicles
- A tent camping area must also be provided
- Provide telephone for public use
- Maximum distance of service: 5 miles (May be extended to 25 miles in Rural areas)

Logos & TODS



Attractions

- Year round operation, 5 continuous days per week
- Fall under one of the following categories:
 - Arena/ Stadium
 - Cultural Center
 - Historical Society
 - Historic District
 - Historic Structure/ Museum
 - Industrial Facility
 - Museum/ Art gallery
 - Scenic/ Natural Attraction (forest, garden, nature preserve, park, etc.)
 - Tour boat
 - Winery/ Brewery (providing visitor tours)
 - Zoo/ Aquarium
- Adequate off-street parking
- Clean modern restroom facilities for each sex and drinking water suitable for public use
- Provide telephone for public use
- Maximum distance of service: 5 miles (May be extended to 25 miles in Rural areas)

Logos & TODS

Louisiana Logos Participation Fees

Annual Fees

\$475 / Mainline

\$100 / Ramp

\$50 / Trailblazer

Per Direction

Application

Logos & TODS



Tourist Oriented Directional Signs

Logos & TODS

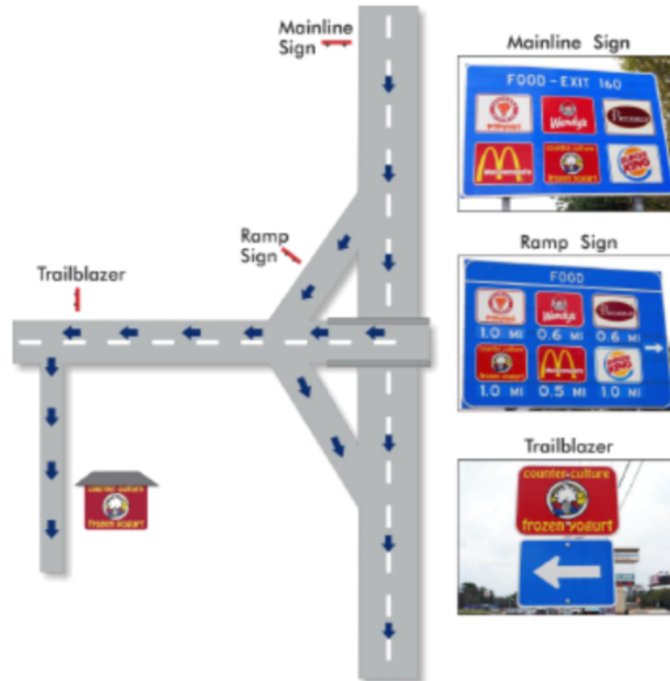
Regulations for Participation

- Tourist activity must derive the major portion of income or visitors from motorists not residing in the immediate area of the activity
- Maintain regular hours and schedules and be open to the public at least 5 days per week / 8 months per year
- Provide off street parking adequate to handle the demand
- Types of attractions include, but are not limited to:
 - a. National historic sites, parks, cemeteries, monuments
 - b. State historical sites, parks, monuments, cultural attractions
 - c. Aquariums, museums, zoos, planetariums, arboretums
 - d. Lakes and dams, recreational areas, beaches
 - e. Indian sites, historical homes or buildings, gift or souvenir shops
- If general admission is charged, charges must be clearly displayed to prospective visitors at the place of entry
- Maximum distance of service: 15 miles

Logos & TODS

LOUISIANA LOGO SIGNING AND TOURIST ORIENTED DIRECTIONAL SIGN (TODS) PROGRAMS

Logo Signing Program



TODS Program



Logos & TODS

Louisiana Interstate Logos works with the Department of Transportation and Development's staff within each District for site plan approval. Our primary District contacts are listed below:

<u>District</u>	<u>Contact Name</u>	<u>Contact Number</u>
02 Bridge City	Francis Nguyen	(504) 484-0211
02 Houma	Sandra Robinson	(985) 858-2421
03 Lafayette	April Guilbeau	(337) 262-6119
04 Bossier	Barry Williams	(318) 549-8313
05 Monroe	Kreig Hogard	(318) 342-0199
07 Lake Charles	William "Bud" Smith	(337) 437-9121
08 Alexandria	Sheilia Terrell	(318) 561-5221
58 Chase	Anne Wiley	(318) 412-3228
61 Baton Rouge	Warren Taylor	(225) 389-2129
62 Hammond	Travis Puls	(985) 375-0126

For questions or concerns, please contact the Louisiana Interstate Logos office:

6696 Exchequer Drive
Baton Rouge, Louisiana 70809
(225) 752-8640 or (877) 309-3078
(985) 774-1893 – 24 Hour Contact
louisianalogos@interstatelogos.com
www.louisiana.interstatelogos.com

Staff Contacts:
Jordan VanGeffen
Stacey Adams
Jason Stelzer
Sarah Paretti

CONTACT INFORMATION

OUTDOOR ADVERTISING AND JUNK YARD:

DENISE GRAVES
(225) 572-4677
DENISE.GRAVES@LA.GOV

RIGHT-OF-WAY PERMITS:

JOY JOHNSON
(225) 379-1927
JOY.JOHNSON@LA.GOV

DAWN YOUNG
(225) 379-1510
DAWNYALE.YOUNG@LA.GOV